



St. Mark's College Namagoma

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10th December, 2016

Dear Parent / Guardian,

RE: END OF TERM 3 CIRCULAR 2016.

THEME OF YEAR 2016: **UNTO THE PEAK**

1. Greetings.

We bring you warm greetings from St. Mark's Community. We thank God for his provision and support throughout the entire year.

2. End of term 3 2016 and Beginning of term 1 2017:

Term 3 has ended today **Saturday 10th/12/2016** at **8:00am**.

We shall open for term one on **29th/01/2017**. Students are encouraged to report on the first day of the term, as serious work will start immediately.

3. UNEB exams of 2016.

We successfully went through the UNEB period and we thank God for seeing us through. We expect very good results from our candidates.

4. Academics and Performance.

Teaching and learning have gone on well in all classes.

- All students have been sent home with report cards, a circular and a bankslip except those with outstanding school fees balances. Parents of such students should clear school dues.
Parents should also study the report and take note of the comments.
- Promotion has been made on merit, we congratulate all students who performed as expected.
- Those who have been promoted on probation are encouraged to double their efforts to improve on their grades next term.
- Some students have been advised to repeat. They should embrace this for a better foundation.
- All reports of indisciplined students shall be picked from the Head teacher.

5. Candidates of 2017.

Parents to candidates should take note of the following:-

- All S.4 candidates of 2017 should report with their original **P.L.E pass-slip** and **2 photocopies** of the same.
- All S.6 candidates of 2017 should report with their **U.C.E pass-slip** and **3 photocopies** of the same.

The above pass-slips will be handed in to the Deputy Head teacher (**Academics**) – Mr. Luwandagga Abdul.

- We request parents of candidates in day section to change them to boarding section effective next year (2017). This is to enable them to be part of a rigorous program planned for the year.

6. Study Tours.

We thank you dear parents/guardians for facilitating our students in the different tours organized by the school.

- Some students in the **scouts club** will go for a **five-days camp** from **10th to 14th December**.
- Wild life club has also organized a trip to Murchison falls national park on **12th December**. Departure will be at the **City square** at **1:00pm**. Please contact Madam Remmy for more details on **0782 425 841**.

7. Students' discipline.

Students' discipline was fairly good. We have decisively handled some of the indiscipline cases like theft and insolence.

8. Students' health.

Some students with serious health problems have been advised to join day section. We request you dear parents to avail us with all the necessary information about your child's health for easy monitoring.

9. School uniforms.

- Students with worn out uniforms should buy new uniforms next year. Some students have outgrown their uniforms, so parents should replace those uniforms especially skirts/trousers. The costs are **20,000/=** for the skirt/trouser/shirt.
- Students who tampered with their uniforms will be asked to buy new ones.
- Effective 2017 students will have a Sunday wear accessible from school. Parents are requested to pay **Shs.50,000/=** to the Bursar to enable their children acquire the Sunday wear uniform.

10. School requirements.

- Every parent is entitled to a free Calendar of 2017.
- The school magazine will be out soon and every student is entitled to one copy at a fee of **10,000/=** only to be charged against each student next year 2017.
- Reams have been included on fees. So parents don't have to bring a physical ream at school.
- Girls are encouraged to report with: 2 petty coats, 10 rolls of toilet papers, an apron and 3 long black skirts.
- Boys should come with: a bucket, 10 rolls of toilet papers, a cup, plate, spoon and fork. This follows our observation that some students do not usually carry these items and end up stealing from their colleagues. We shall strictly enforce this!
- There is a **question bank** made by the Math Department to be bought at **10,000/=** for S.1 & 2 and at **15,000/=** for S.3 & 4.

- S.3 students offering languages are encouraged to have personal copies of novels. Some of these include; *Tokiiya n̄onge nto*, *Pawulo Kirimuttu*, *Gwossussa emmwanyi*, etc.
- S.2 Literature students should come with “*Recipe for Disaster*” by Lilian Tindyebwa.

11. School fees.

We appreciate all parents who promptly pay school dues before the term ends. Please see the details of school fees next term.

Summary of the fees structure

	Total fees (Boarding)	Total fees (Day)
S.2	840,000/=	490,000/=
S.3	840,000/=	490,000/=
S.4	990,000/=	640,000/=
S.6	990,000/=	640,000/=

Please note that tuition fees has remained the same. Total fees indicated below include Tuition, UNEB Registration (for candidates), development fee, SESEMAT, Computer fee, magazine, etc. Parents are urged to bank full fees in the bankslips provided.

12. We have requested all students to leave behind their mattresses to enable us do thorough fumigation during holidays. Parents are also requested to fumigate all beddings and suitcases of students before they return to school next year.

13. Holiday working hours.

- Offices shall remain open from **12th December** to **21st December 2016** (Monday – Friday 9:00am – 4:00pm). We shall open again for the new year from **5th January 2017**.
- We shall have admissions going on in S.1, 2, 3 & 5. No vacancies in candidate classes. Kindly refer deserving students to us for admission and good nurturing.

14. Our Theme for 2017 is: “DISCIPLINE FOR EXCELLENCE.”

This theme is intended to emphasize our school pillar and also maintain high academic standards.

15. Conclusion.

Once again we thank you so much for partnering with us. Please keep the spirit even next year and refer more parents to the great College. We wish all of you a Merry Christmas and a Prosperous 2017.

Yours in Service,

MS. KATENDE PHOEBE
HEAD TEACHER.